

HomeLink Norway 's PRIVACY POLICY

Introduction

This privacy policy applies to all business activities of HomeLink Norway, Tømmernesvegen 68, NO-5730 Ulvik, Norway

HomeLink Norway recognises the importance to its members of the discreet and confidential handling of their personal information. It is HomeLink Norway 's policy to comply with the requirements of any applicable privacy legislation in all its activities involving the collection, use, disclosure and handling of personal information.

Arne Haukeland is responsible to collect your personal information. He receives the personal information.

The purpose of the processing of the data is explained in the sub-section referred to as 'Collection of Personal Information' ¹.

Your access to and use of the website located at www.boligbytte.no (the "Site") and/or the printed directory referred to directly below, is conditional upon your acceptance of HomeLink Norway's privacy policy ("Privacy Policy") and any other terms and conditions contained on the Site (collectively referred to as the "Agreement"). Your use of the Site and/or the printed directory constitutes your acceptance of the Agreement and any variations to it.

HomeLink Norway believes it is important to protect your privacy and we are committed to giving you a personalized service that meets your needs in a way that also protects your privacy.

This policy explains how we may collect information about you and then use it to meet your needs. It also explains some of the security measures we take to protect your privacy. You should read this policy in conjunction with the product and [Website Terms and Conditions](#).

We have taken measures to ensure that your personal data are protected from unauthorized access, deletion or modification. We will make all reasonable efforts to ensure you that your privacy interests are protected. Your personal data will only be disclosed to authorized persons within our group.

Your personal information is confidential and will not be used for direct marketing, unless you give your consent (opt-in – principle).

In case www.boligbytte.no uses a hosting provider, www.boligbytte.no assures that the hosting provider provides the security of the personal information and will sign a confidential agreement.

¹ Article 10 Directive 95/46/EG dd. 24/10/1995 (EU).

Collection of Personal Information

HomeLink Norway collects personal information from members who register with HomeLink Norway to exchange their homes with other members of HomeLink International Association ("HLIA"). This information is then published in a directory ("Directory") along with a brief description of the home offered for exchange, which is written/approved, by the member. In registering with HomeLink Norway, members acknowledge that their personal information will be published in both printed and electronic versions of the Directory.

Only the information that is necessary will be asked².

HomeLink Norway also collects personal information of members requesting a directory from it for the purpose of finding home exchange listings and in order for HomeLink Norway to be able to respond to a request for information or feedback given by members or visitors to the Site.

If you choose not to provide HomeLink Norway with your personal information, it may be unable to provide you with its services or respond to a request for information or feedback given by you.

Examples of personal information HomeLink Norway collects include but are not limited to: name, address, email address, phone and fax numbers and credit card details.

HomeLink Norway only collects personal information by lawful and fair means and not in an unreasonably intrusive way.

HomeLink Norway only collects personal information directly from an individual and makes known the purpose for which personal information is being collected at the time it is being collected.

[# Personal information may also be collected by cookies when you use the Site. Cookies are pieces of data stored by your web browser on your hard drive, which contain information relating to your use of the Site. When you access the Site, cookies may record details relating to your use of the Site, including what pages you view from the Site. HomeLink Norway does not use cookies to track your personal information and uses them for internal management purposes only. #].

A cookie is a piece of information that is stored on your computer's hard drive, which records how you have used a website. This means that when you go back to that website, it can give you tailored options based on the information it has stored about your last visit. You can normally alter the settings of your browser to prevent it from accepting cookies. If you want you can uninstall the cookies.

If you do not want us to use cookies in your browser, you can set your browser to reject cookies or to tell you when a website tries to put a cookie on your computer. However, you may not be able to use some of the products or services on our website without cookies. Agreeing to this terms you authorize us to use 'cookies' to monitor how people use our site.

² Directive 95/46/EG dd. 24/10/1995; Belgian Law of 8 December 1992 regarding the protection of privacy with respect to the processing of personal data.

Use and Disclosure

As a general rule, HomeLink Norway will not use personal information for a purpose other than the primary purpose for which it is collected unless HomeLink Norway has obtained your consent to such use³.

HomeLink Norway will not disclose your personal information to any third parties except to the following:

- HLIA
- HLIA Affiliates and members, including in other countries;

for the purpose of facilitating home exchanges between members of HLIA and you consent to such disclosure.

Your personal information may also be available for public viewing by visitors in a "visitors" area of the Site. However, your contact details will not be on public display and are only available for viewing by other members in a secure "members only" area of the Site.

You consent and agree to use and disclosure of your personal information generally in accordance with this Privacy Policy.

You also consent to HomeLink Norway using your personal information for the purposes of:

- (a) Providing you with its services
- (b) Responding to a request for information and/or feedback by you
- (c) Providing you with any information HomeLink Norway considers may be of interest to you

at any time, including changes to its services and the Site.

If you do not wish to receive future marketing or promotional material from HomeLink Norway you may contact it at any time by sending an email to the following email address norge@boligbyte.no requesting that no further material be sent to you. HomeLink Norway will as soon as reasonably practicable after receiving your request, remove your contact details from the HLIA database.

HomeLink Norway may check your details with fraud prevention agencies. If you provide false or inaccurate information and we suspect fraud, we will record this. We and other organizations may use and search these records to:

1. Collect information about your computer or other access device for fraud prevention purposes.
2. Trace debtors, recover debt, and prevent fraud.

³ Directive 95/46/EG dd. 24/10/1995; Belgian Law of 8 December 1992 regarding the protection of privacy with respect to the processing of personal data.

3. Check your identity to prevent money laundering unless you give us other satisfactory proof of identity.
4. Check possible identity theft

Data Quality

Once your personal information is collected, HomeLink Norway then uploads that information to a central HLIA database which is maintained by HLIA.

HomeLink Norway will take all reasonable steps to ensure that personal information that it holds about a member is accurate, complete and up-to-date. Where a member registers with HomeLink Norway, it will provide a proof copy of their advertisement, upon request, at any time during the registration period and/or where a change is made. Changes are made only at the request of the member. It is the member's responsibility to ensure that the proof sent to them is accurate and in keeping with that information, which they are satisfied, will be disclosed to other HLIA affiliates and members.

Data Security

Please remember that communications over the Internet are not secure unless they have been encrypted. That is why you acknowledge that no data transmission over the Internet is totally secure. Accordingly, HomeLink Norway does not warrant the security of any information, which you transmit to it. Any information, which you transmit to HomeLink Norway, is transmitted at your own risk. Your communications may go through a number of countries before they are delivered – this is the nature of the Internet. We can not accept any responsibility for any unauthorized access or loss of personal information that is beyond our control.

However, once HomeLink Norway receives your transmission, we will take all reasonable steps to protect your personal information from misuse, loss or unauthorised access which may include but is not limited to any one or more of the following measures: secure network links, firewalls, password protection and virus protection.

Openness

On request by you, HomeLink Norway will make known to you the types of personal information it holds about you, the purpose for which it is held and how it collects, holds and uses that information.

Access

On request by you, HomeLink Norway will provide you with access to your personal information except where access may be denied under applicable privacy legislation.

To request access to your personal information, please contact HomeLink Norway's privacy officer ("Privacy Officer") whose contact details are set out at the end of this Privacy Policy. The Privacy Officer or a delegate will endeavour to respond to your request for access to your personal information within 14 days of the date of receipt of such request.

If your request for access is denied, HomeLink Norway will provide you with reasons for its decision.

Correction of your personal information

If you believe that the personal information HomeLink Norway holds about you is inaccurate, incomplete or not current, please let it know and it will correct it.

Changes to Privacy Policy

HomeLink Norway reserves the right to change the Privacy Policy from time to time by posting such changes on the Site. Changes will be effected immediately upon notification on the Site. Your continued use of the Site following notification will constitute your acceptance of those changes.

The Privacy Policy of other websites

HomeLink Norway is not responsible for the privacy policy of other websites which have a hyperlink with our website.

Acceptance

- From the moment on that you have registered using the password you automatically agree to all these terms as well as to the terms stipulated in the 'Website Terms and Conditions'.

You acknowledge that you are sufficiently acquainted with the English language in which these terms, as well as the terms in the 'Website Terms and Conditions' are stipulated.

Contact details

If you have any queries or complaints relating to the handling of your personal information, please contact the Privacy Officer, whose contact details are as follows:

Arne Haukeland
Tømmernesvegen 68
NO-5730 Ulvik
Norway
norge@boligbytte.no
Mobile: 0047 ... 9308 3493